



AppHealthCare
Appalachian District Health Department
www.AppHealthCare.com
Caring for our Community



December 11, 2023

POSITION VACANCY

Position Available: Custodial Facilities Manager

Location: Travel within any AppHealthCare locations in Alleghany, Ashe, and Watauga Counties

Salary: **\$30,000-\$35,688 annually**
Salary negotiable based on qualifications and experience

Hours: Full time 40 hours per work week, between the hours of 7:00 am and 6:00 pm with the ability to work before and after business hours to achieve job responsibilities.

Closing Date: Open until filled

Job Summary: Provides cleaning and minor maintenance services in office and clinical settings for identified AppHealthCare locations

This position will be hired through the North Carolina Alliance of Public Health Agencies with the opportunity to transition to employment as an AppHealthCare employee.

Major Duties and Responsibilities:

Provide cleaning and minor maintenance services in office and clinical settings at the following AppHealthCare locations:

- Alleghany Health Center, 157 Health Services Road in Sparta, NC,
- Ashe Health Center Satellite Clinic, located on the Ashe Government complex near the Cooperative Extension building at 134 Government Complex in Jefferson, NC,
- Ashe Dental Health Center, 225 Court Street in Jefferson, NC,
- Ashe Environmental Health & Billing Offices, located at Ashe Family Central, 626 Ashe Central School Road in Jefferson, NC.

Cleaning and minor maintenance services are not regularly needed at the Watauga Health Center in Boone, NC however occasional travel to this location is required to perform duties such as snow/ice removal on sidewalks and other duties as assigned.

BUSINESS OFFICE	ALLEGHANY CO. HEALTH CENTER	ASHE CO. HEALTH CENTER	WATAUGA CO. HEALTH CENTER
157 Health Services Road	157 Health Services Road	413 McConnell Street	126 Poplar Grove Connector
PO Box 309	PO Box 309	PO Box 208	PO Box 307
Sparta, NC 28675	Sparta, NC 28675	Jefferson, NC 28640	Boone, NC 28607
336-372-5641	336-372-5641	336-246-9449	828-264-4995
336-372-7793 Fax	336-372-7793 Fax	336-246-8163 Fax	828-264-4997 Fax

Duties may include physically strenuous activities such as moving furniture, operating cleaning equipment and transporting cleaning supplies to and from office locations.

Work is performed under close supervision and guided by a daily schedule for general assignments to accomplish cleaning duties at multiple locations. Instructions will be given for any special assignments and work is reviewed through inspections and frequent consultation with supervisory personnel.

Knowledge, Skills and Abilities:

- Basic knowledge of established cleaning procedures and techniques.
- Basic knowledge of the purpose and application of products and equipment used in a cleaning operation.
- Basic knowledge of principles and processes for providing customer service.
- Ability to understand and follow directions with a positive attitude.

Minimum Education and Experience:

Education and/or experience in housekeeping and cleaning services that is directly related to the position.

AppHealthCare recruits team members who share our values of Integrity, Drive, Resilience, Service, and Community and actively support the overall public health mission of the agency.

Please submit a State Application and Resume to: careers@apphealth.com

AppHealthCare is an Equal Opportunity Employer

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